



Meeting Minutes

Date: 4/6/2022

1. CALL TO ORDER

- a. Time – 4:08
- b. Location – Google Meet

2. ROLL CALL

Role	Name	Company	Present
President	Tate Colbert	Cx Associates	x
President Elect, CTTC	Leo Sprinzen	VT Mechanical	x
VP, CTTC, Student Activities	Dillon Delano	VHV	x
Secretary	Pia Yarnell	AES Northeast	x
Treasurer	Charlie Carpenter	VGS	x
BOG, Membership Promotion	Greg Deutscher	VHV	x
BOG	Nigel Churchill	VHV	x
BOG	Andrew Scott		
Government Affairs	Dick Wilcox	VHV	
Research Promotion, BOG	Nick Thiltgen	D&K	
BOG	Brent Weigel	Hallam ICS	
BOG	Mary Jane Poynter	VEIC	
YEA Chair	Mallory Fischer	VHV	x
Historian	Michael Cook	ARC	
Auditing Committee	Tom Zoller	Trane	x
Electronic Communications	Rachael Mascolino	VEIC	

3. APPROVAL OF MINUTES – Approval of previous meeting minutes

- a. March meeting minutes approved.
 - i. Pia moves, Leo seconds

4. REPORTS

- a. President –
 - i. ASHRAE 2021-22 Meeting Locations – Groundwork laid to find a place for next ASHRAE year.
 - ii. April Monthly Meeting
 - 1. Resend Meeting Invitation for duct shop tour.
 - 2. Free event.
 - 3. Start time 5:30 PM.
 - 4. Refreshments will include Ramunto's pizza, drinks, etc.
 - iii. Next newsletter will include end of year information.
 - iv. Reminder to enter PAOE Points
 - v. Nominating Committee has been comprised of Tom Zoller, Leo Sprinzen, and Tom Dacres.
 - 1. Slate for 2022/2023 is complete except for the VP and possibly one BOG role.
 - 2. Next steps:
 - a. Slate will be presented to membership for additional nominations.



- b. After 30 days, the membership votes.
 - 3. President appoints chairs.
 - vi. CRC and President Elect Training
 - 1. CRC will be August 25-27 in Concord NH
 - 2. Present Elect Training is weekend of April 9th.
- b. **Secretary** – No updates.
- c. **Treasurer** –
 - i. Balance is higher than anticipated due to budgeted expenses not happening
 - 1. Did BEDs second check get sorted out
 - a. Yes- was a society dues mis-sent to our chapter
 - ii. Balance is \$ 22,303.62
 - iii. A bill for the Regional Membership Dues. We budgeted \$1,644.
 - 1. Tate to send to Charlie
 - iv. ASHRAE Winter conference was not attended by students. Budgeted \$2,200.
- d. **CTTC** –
 - i. April 19th, 2022 at 5:30pm– VMI Duct Shop Tour and refreshments, reminder to go out tomorrow. Event will be free and will include drinks and pizza.
 - ii. May 6th, 2022 at 12:00pm – VHESxASHRAE Healthcare Facilities. Presentation by Dr. Stephanie Taylor.
 - 1. Event to be virtual. Tate to provide webinar link. 1-2 hrs. Let Rachael know to correct the time to 12 instead of 2pm on the website.
- e. **EC** – No updates.
- f. **RP/Sponsorship** – No updates.
 - i. Sponsorship – Sent out sponsorship email.
 - 1. How was this received?
 - ii. Update was sent prior to last meeting and should be included in **NEWSLETTER**
 - iii. Sponsorship - We need to recognize sponsors at the meeting next week, which we have done before by presenting their logos at the beginning of the meeting and verbally noting
 - iv. Use an invoice to collect sponsorship from companies.
 - v. Nick has a list of sponsors to present at our meetings
- g. **GAC** –
 - i. Consideration for consolidating GAC among the region
 - ii. Working on a spring planning event – details still working out
 - iii. Newsletter has been published
- h. **Student Activities** –
 - i. Dillon re-opening past president scholarship – Closes on May 13th Chapter president and advisor to push for applications.
 - ii. ASHRAE award was chosen, award money is in progress.
- i. **Historian** – No updates.
- j. **MP** –
 - i. Membership quantity has remained steady.
- k. **YEA** – May picnic event in planning stages. During the 3rd quarter YEA grew from 19 members to 26.

5. New Topics –

- a. In person meetings, Tate to cc Leo on any communications
- b. Safety glasses or shoes or any equipment to stay safe at VMI shop
- c. Meeting location – be prepared those costs are likely to increase for the coming years.

6. ADJOURNMENT – 4:40

- a. **makes motion, leo seconds – pm dillon**

**Acronyms, For Reference**

BOG – Board of Governors
CTTC – Chapter Technology Transfer Committee
GAC – Government Affairs Committee
RP – Research Promotion
MP – Membership Promotion
ECC – Electronics Communications Committee
SAC – Student Activities Committee
YEA – Young Engineers in ASHRAE
CRC – Chapters Regional Conference
CIQ – Chapter Information Questionnaire
MBO – Management By Objective
PAOE – Presidential Award of Excellence