



Meeting Minutes

Date: 2/23/2022

1. CALL TO ORDER

- a. Time – 4:06
- b. Location – Google Meet

2. ROLL CALL

Role	Name	Company	Present
President	Tate Colbert	Cx Associates	x
President Elect, CTTC	Leo Sprinzen	VT Mechanical	x
VP, CTTC, Student Activities	Dillon Delano	VHV	x
Secretary	Pia Yarnell	AES Northeast	x
Treasurer	Charlie Carpenter	VEIC	
BOG, Membership Promotion	Greg Deutscher	VHV	
BOG	Nigel Churchill	VHV	x
BOG	Andrew Scott		
Government Affairs	Dick Wilcox	VHV	x
Research Promotion, BOG	Nick Thiltgen	D&K	x
BOG	Brent Weigel	Hallam ICS	x
BOG	Mary Jane Poynter	VEIC	
YEA Chair	Mallory Fischer	VHV	x
Historian	Michael Cook	ARC	
Auditing Committee	Tom Zoller	Trane	x
Electronic Communications	Rachael Mascolino	VEIC	

3. APPROVAL OF MINUTES – Approval of previous meeting minutes

- a. January meeting minutes approved.

4. REPORTS

a. President –

- i. Presentation on VT Comprehensive Energy Plan was successful.
- ii. ASHRAE 2021-22 Meeting Locations – Alan Hebert at DoubleTree – No response
- iii. February Monthly Meeting
 1. Resend Meeting Invitation
 2. We should not refund attendees because we'll incur a fee for each transaction. Only issue a refund if folks can't attend the rescheduled time.
 3. Ensure the folks who have paid get the updated information.
 4. Leo, did we email only those folks who already RSVP'd?
- iv. I will eventually send a newsletter, when I have a moment. Still only have GAC and Sponsorship
- v. PAOE Points – Please enter these
- vi. Nominating Committee - Looking for ideas for nominees – member list to be provided by Tate to Tom.

b. Secretary –

- i. No updates

c. Treasurer –



- i. Paypal accounts are working well,
 - ii. Sponsorship money is coming in, most recently D&K
 - iii. Balance is \$ 22,303.62
 - iv. A bill for the Regional Membership Dues. We budgeted \$1,644.
 - v. ASHRAE Winter conference happened. We did not send students there. Budgeted \$2,200. Need to determine what to do with this money.
 - vi. Scholarships: \$2,000 Presidents and \$700 VTC
 - vii. When do we need to get applications and select students?
 - viii. An \$2,000 Gift was made to our chapter to provide another, or larger, scholarship. This was not in budget but is in our TD Bank account.
 - ix. At this point I don't think we even need to charge \$10 for our virtual presentations with how much cash we have on hand. Maybe that could boost attendance as well.
 - 1. Likely should expect future in person events to be a higher cost.
- d. **CTTC –**
 - i. Next meeting March 9th at 4:30 – Presentation by Dr. Theresa Weston on Defining and Assessing Resilience. An email invite will be sent out shortly.
 - ii. Possible April 6th digester tour needs final confirmation.
 - iii. May 6th is a scheduled VEHES meeting with Dr. Stephanie Taylor.
 - iv. South Burlington Library tour- open to a tour potential for future meetings.
 - v. Sometime - Can VMI to host duct shop tour? What about VHV?
 - 1. VMI is interested, but needs a little more effort
 - 2. RP/Sponsorship night
 - vi. Please enter PAOE Points for different topics
- e. **EC –**
 - i. VHES is presenting in March, opportunity to do a joint meeting with them for this meeting
- f. **RP/Sponsorship –**
 - i. Sponsorship goal has been exceeded.
 - ii. 5-10 minutes is needed for RP at the beginning of the March meeting.
 - iii. Update was sent prior to last meeting and should be included in NEWSLETTER
- g. **GAC –**
 - i. Looking for options to post Comprehensive Action Plan presentation for members.
 - ii. GAC to provide update for next newsletter
- h. **Student Activities –**
 - i. No scholarship applications have been received yet.
 - ii. Students may be interested in attending Better Buildings by Design in April – there is an available scholarship however this may be an opportunity for us to support them financially.
- i. **Historian –**
 - i. No updates.
- j. **MP –**
 - i. Renewal notices go out automatically, but some people will need to renew soon or will become delinquent.
 - 1. Should we follow up with any members?
- k. **YEA –**
 - i. Invite to go out soon for a social event at Bolton in March, date TBD.
- 5. **New Topics –**
 - a. Calendar – Try and get all monthly meetings on the calendar
 - b. Regional assessment was completed but has not been paid.
 - c. Nominating Committee:
 - i. In search of 1-3 additional nominating committee members.
 - ii. Please recommend members for 2-4 open board/BOG positions.
- 6. **ADJOURNMENT –**
 - a. **Adjourned at 4:32PM.**

**Acronyms, For Reference**

BOG – Board of Governors
CTTC – Chapter Technology Transfer Committee
GAC – Government Affairs Committee
RP – Research Promotion
MP – Membership Promotion
ECC – Electronics Communications Committee
SAC – Student Activities Committee
YEA – Young Engineers in ASHRAE
CRC – Chapters Regional Conference
CIQ – Chapter Information Questionnaire
MBO – Management By Objective
PAOE – Presidential Award of Excellence