



## Meeting Minutes

Date: 1/5/2022

### 1. CALL TO ORDER

- a. Time – 4:05
- b. Location – Google Meet

### 2. ROLL CALL

Role	Name	Company	Present
President	Tate Colbert	Cx Associates	x
President Elect, CTTC	Leo Sprinzen	VT Mechanical	x
VP, CTTC, Student Activities	Dillon Delano	VHV	
Secretary	Pia Yarnell	AES Northeast	x
Treasurer	Charlie Carpenter	VEIC	x
BOG, Membership Promotion	Greg Deutscher	VHV	x
BOG	Nigel Churchill	VHV	x
BOG	Andrew Scott		
Government Affairs	Dick Wilcox	VHV	
Research Promotion, BOG	Nick Thiltgen	D&K	x
BOG	Brent Weigel	Hallam ICS	
BOG	Mary Jane Poynter	VEIC	x
YEA Chair	Mallory Fischer	VHV	x
Historian	Michael Cook	ARC	
Auditing Committee	Tom Zoller	Trane	x
Electronic Communications	Rachael Mascolino	VEIC	

### 3. APPROVAL OF MINUTES – Approval of previous meeting minutes

- a. December meeting minutes have not yet been published – will be published with January meeting minutes.

### 4. REPORTS

#### a. President –

- i. ASHRAE 2021-22 Meeting Locations – Alan Hebert at DoubleTree – No response
- ii. December Meeting – Dan Preston from ABB, on building automation/building controls.
- iii. January Monthly Meeting
  1. Send Meeting Invitation
  2. Send means of payment collection to RSVP'd members
  3. Those that complete payment will receive an invitation
- iv. Sending a new year newsletter. I only have information from Gov. Affairs.
- v. PAOE Points – Please enter these as earned.

#### b. Secretary –

- i. No updates.

#### c. Treasurer –

- i. Paypal accounts are working well.



- ii. Will update Nick about new sponsorships – including VT Gas.
  - iii. Balance is \$20,064.37
  - iv. Yearly dues to Society will be due soon – no bill received yet.
  - v. Received a large donation for scholarships, \$2,000 from Buckley Associates.
    - 1. Provide a receipt. Possibly from Quickbooks.
    - 2. Send personal thank you card.
    - 3. Preference will be to include in existing scholarship – to be provided to two recipients – Dillon to communicate with VTC student chapter advisor.
- d. **CTTC –**
- i. South Burlington Library and Community Center – Canceled due to COVID – Reschedule tentatively for May. Therefore no January meeting.
  - ii. Feb 2<sup>nd</sup> 1PM – Comp. Energy Plan & Climate Action Plan – via webinar by TJ Poor and Guest. Send out notification with webinar link. – Tate to get link from Society.
  - iii. Work with VHES for a March Meeting
    - 1. Any update from Charlie or Rachael on this? – Charlie to reach out to VHES.
  - iv. April – Dr. Stephanie Taylor (ASHRAE - DL) has confirmed availability. Virtual vs. in person TBD.
  - v. Can VMI to host duct shop tour? What about VHV?
    - 1. VMI is interested, but needs a little more effort.
    - 2. RP/Sponsorship night.
- e. **EC –**
- i. No updates
- f. **RP/Sponsorship –**
- i. Sponsorship - need to recognize sponsors at each meeting. - Update provided for inclusion in next *newsletter*.
  - ii. Sponsorship goal is approx. half way.
  - iii. Reminder to put together nomination committee for chapter officers – see new topics below.
- g. **GAC –**
- i. Summary provided for next *newsletter*.
  - ii. Meeting scheduled for Feb. to cover both VT comp. energy plan & climate action plan.
- h. **Student Activities –**
- i. Check in on winter conference status and funding options.
- i. **Historian –**
- i. No updates.
- j. **MP –**
- i. Continue to call delinquent members
    - 1. Every delinquent member is already contacted, all but Sheryl Graves (retired) has renewed. She has been contacted.
  - ii. Renewal notices go out automatically, but some people will need to renew soon or will become delinquent.
    - Should we follow up with any members?
- k. **YEA –**
- i. Potential meeting for mid to late February due to COVID – Considering an outdoor event.
5. **New Topics –**
- i. Nomination committee for chapter officers – review bylaws and constitution. Only 1 BOG member to be included. Committee looks for folks to fill BOG roles and then recommends the nominees to the general membership who vote.



1. Tom Zoller
2. Leo Sprinzen
3. 3+ *Needed*

**6. ADJOURNMENT –**

- a. MJ motion, Leo seconds – 4:43 pm adjourned.

**Acronyms, For Reference**

BOG – Board of Governors

CTTC – Chapter Technology Transfer Committee

GAC – Government Affairs Committee

RP – Research Promotion

MP – Membership Promotion

ECC – Electronics Communications Committee

SAC – Student Activities Committee

YEA – Young Engineers in ASHRAE

CRC – Chapters Regional Conference

CIQ – Chapter Information Questionnaire

MBO – Management By Objective

PAOE – Presidential Award of Excellence