



Meeting Minutes

Date: 11/3/2021

1. CALL TO ORDER

- a. Time – 4:05 PM
- b. Location – Zoom

2. ROLL CALL

Role	Name	Company	Present
President	Tate Colbert	Cx Associates	X
President Elect, CTTC	Leo Sprinzen	VT Mechanical	X
VP, CTTC, Student Activities	Dillon Delano	VHV	X
Secretary	Pia Yarnell	AES Northeast	X
Treasurer	Charlie Carpenter	VEIC	X
BOG, Membership Promotion	Greg Deutscher	VHV	X
BOG	Nigel Churchill	VHV	
BOG	Andrew Scott		
Government Affairs	Dick Wilcox	VHV	
Research Promotion, BOG	Nick Thiltgen	D&K	X
BOG	Brent Weigel	Hallam ICS	X
BOG	Mary Jane Poynter	VEIC	X
YEA Chair	Mallory Fischer	VHV	
Historian	Michael Cook	ARC	
Auditing Committee	Tom Zoller	Trane	
Electronic Communications	Rachael Mascolino	VEIC	
Regional Member	Jason Urso	Region 1	

3. APPROVAL OF MINUTES

- a. October meeting minutes:
 - i. Leo moves, Dillon seconds meeting minutes approved.

4. REPORTS

- a. **President –**
 - i. ASHRAE 2021-22 Meeting Locations – October meeting occurred in person at Karma Bird House - Space was pleasant and worked well for the quantity of people attending. Downsides include cost and location. Considering other locations going forward, specifically Main Street Landing which has a variety of spaces and affordable rates. Another option is Double Tree – Pricing to be discussed with Alan Hebert.
 - ii. November Monthly Meeting
 1. Resend Meeting Invitation – Resent 11/3
 2. Send means of payment collection to RSVP'd members
 3. Those that complete payment will receive an invitation to the Zoom meeting (Hosted by Society)
 4. Student access to be free of charge. Dillon to say a few words re: Student Night
 - iii. No newsletter for October, send me info for the November newsletter!



- iv. PAOE Points – Please enter these into the website.
- b. **Secretary –**
 - i. No updates.
- c. **Treasurer –**
 - i. Balance \$15,467.70
 - ii. Tax exempt status filing is complete.
 - iii. PayPal has been set up to collect payment for November virtual meeting. A link has been included in November Meeting invitation. This has been verified to work.
- d. **CTTC –**
 - i. November – Flexible load management – EVT has committed to present. Has been scheduled and invite sent out for November 9th 6-7PM.
 - ii. December – TBD - Can VMI to host duct shop tour? What about VHV?
 - 1. VMI is interested, but needs a little more effort
 - 2. RP/Sponsorship night
 - iii. January – TBD – Possibly South Burlington Library and Community Center.
 - iv. March – TBD – Possibly collaborating with VHES.
 - v. Reaching out to DL's:
 - 1. Dr. Stephanie Taylor has been contacted for a presentation - no dates nailed down.
 - a. Gave two presentations to our chapters
 - b. Has new material since our previous topics.
- e. **EC –**
 - i. Website fee was paid by Rachael – who has been reimbursed.
 - ii. VHES is presenting in March - opportunity to do a joint meeting with them for this meeting
 - 1. Putting together a meeting for Facilities Engineers and we could join with them.
 - 2. Charlie and Rachael will share this with Leo.
 - iii. Society provided new website templates. Do we want to pursue using one of these?
 - 1. Review Wix and Wordpress templates.
- f. **RP/Sponsorship –**
 - i. Sponsorship – Email to go out to all members in a few days.
 - ii. RP – Plan on RP recognition night for December meeting.
 - iii. RP – Reminder to BOG - our goal is Full Circle which means all officers donating, and Full Circle plus which is all BOG members. See email reminder (sent today at 2:40PM) for details.
 - iv. Sponsorship – Sponsors to be recognized at the meeting next week, which we have done before by presenting their logos at the beginning of the meeting and verbally noting their sponsorship.
- g. **GAC –**
 - i. VT comprehensive energy plan release is expected late November or early December – Meeting/discussion potential with representatives.
 - ii. Framework for Build Back Better proposal has been released.
 - iii. GAC Newsletter scheduled for Nov 22nd.
- h. **Student Activities –**
 - i. Student Night is this coming meeting (November) next week.
 - ii. Contact made with new VTC student president. Students are looking for support in fundraising for winter meeting.
- i. **Historian –**
 - i. No Updates.
- j. **MP –**



- i. One new member has joined. Reaching out to two additional potential members as a result of the October meeting.
 - ii. Renewal notices go out automatically, but some people will need to renew soon or will become delinquent.
- k. **YEA –**
 - i. No Updates.
- 5. **New Topics –**
 - a. Calendar – Try and get all monthly meetings on the calendar.
 - b. Regional assessment – has been paid?
- 6. **ADJOURNMENT –**
 - a. 4:38 PM – Motion made by Dillon and seconded by MJ.

Acronyms, For Reference

BOG – Board of Governors
CTTC – Chapter Technology Transfer Committee
GAC – Government Affairs Committee
RP – Research Promotion
MP – Membership Promotion
ECC – Electronics Communications Committee
SAC – Student Activities Committee
YEA – Young Engineers in ASHRAE
CRC – Chapters Regional Conference
CIQ – Chapter Information Questionnaire
MBO – Management By Objective
PAOE – Presidential Award of Excellence