



Meeting Minutes

Date: 10/06/2021

1. CALL TO ORDER

- a. Time – 4:02
- b. Location – Zoom

2. ROLL CALL

Role	Name	Company	Present
President	Tate Colbert	Cx Associates	X
President Elect, CTTC	Leo Sprinzen	VT Mechanical	X
VP, CTTC, Student Activities	Dillon Delano	NE Air Systems	X
Secretary	Pia Yarnell	AES Northeast	X
Treasurer	Charlie Carpenter	VEIC	X
BOG, Membership Promotion	Greg Deutscher	VHV	X
BOG	Nigel Churchill	VHV	X
BOG	Andrew Scott		
Government Affairs	Dick Wilcox	VHV	X
Research Promotion, BOG	Nick Thiltgen	D&K	
BOG	Brent Weigel	Hallam ICS	
BOG	Mary Jane Poynter	VEIC	X
YEA Chair	Mallory Fischer	VHV	X
Historian	Michael Cook	ARC	
Auditing Committee	Tom Zoller	Trane	X
Electronic Communications	Rachael Mascolino	VEIC	X
Regional Member	Jason Urso	Region 1	

3. APPROVAL OF MINUTES –

- a. September meeting minutes – Approved.

4. REPORTS

a. President –

- i. ASHRAE 2021-22 Meeting Locations – Reserved Karma Bird House for October presentation. Will consider other locations going forward.
- ii. September Event - McNeil generating station plant tour hosted by the Burlington Electric Department. Successful first event of the year. Discussion on plant components, fuel, and general operation lead by the plant engineer, followed by a walk through of the control room and turbine deck.
- iii. October Monthly Meeting:
 1. *Action required* – In person event will be used to test virtual presentation equipment for remote viewing.
 2. Virtual attendance of this first event will be free of charge.
 3. *Action required* – Event reminder/notification email to include remote access info.
 4. *Action required* – RSVP process to be updated to include remote access option.



- 5. *Action required* – Coordination for food and drinks is still needed. A permit was received to serve beer/wine.
- iv. September newsletter has been sent out, send Tate info for the October newsletter.
- b. **Secretary** –
 - i. No updates this week.
- c. **Treasurer** –
 - i. Balance is \$14,796.49
 - ii. Online Payment updates
 - 1. Credit card reader has been purchased.
 - 2. *Action required* – Intent is to have it set up for the next monthly meeting.
- d. **CTTC** –
 - i. October Meeting - Insulation for buried chilled water piping - Wednesday Oct 12th, 4 - 7pm at the Karma Bird House downtown Burlington.
 - 1. October theme is membership promotion.
 - ii. Future meeting concepts:
 - 1. November – Confirmed VMI to host duct shop tour.
 - 2. Flexible load management – D.O. and EVT
 - 3. South Burlington Library and Community Center
 - 4. Reaching out to DL's
 - 5. Collaborate with VT NEHES on March presentation.
 - 6. Climate Action Plan & Comprehensive Energy Plan presentations Jan/Feb.
 - iii. December to be RP recognition themed.
- e. **EC** –
 - i. Website fee has been paid for one year, the invoice has been sent to the ASHRAE Gmail account.
- f. **RP/Sponsorship** –
 - i. BOG donation to meet chapter full circle.
 - ii. Reminder to recognize sponsors at the beginning of the meeting.
- g. **GAC** –
 - i. VT Climate Council – VT Climate Action Plan
 - ii. VT Dept. of Public Service – Comprehensive Energy Plan 2022
- h. **Student Activities** –
 - i. Contact has been made with student chapter, which has begun meeting and recruiting new members for the school year.
- i. **Historian** –
 - i. No updates this week.
- j. **MP** –
 - i. No updates this week.
- k. **YEA** –
 - i. YEA Hike – Bolton Thursday 10/7 at 4:30pm
 - ii. Future meeting concepts:
 - 1. Build your own Bike Ride – Meet at airport park and ride causeway together, pick your way of getting there.
 - 2. MTB meetup
 - 3. Cochrans ski night this winter.
- 5. **New Topics** –
 - a. *Action required* – Regional assessment payment is due.



- b. *Action required* – File for tax exempt status.
- c. Calendar – Put BoG meetings on calendar.

6. ADJOURNMENT – 4:49

Acronyms, For Reference

BOG – Board of Governors
CTTC – Chapter Technology Transfer Committee
GAC – Government Affairs Committee
RP – Research Promotion
MP – Membership Promotion
ECC – Electronics Communications Committee
SAC – Student Activities Committee
YEA – Young Engineers in ASHRAE
CRC – Chapters Regional Conference
CIQ – Chapter Information Questionnaire
MBO – Management By Objective
PAOE – Presidential Award of Excellence