



Meeting Minutes

Date: 5/12/2020

1. CALL TO ORDER

- a. Time – 4:35
- b. Location – ZOOM Video Conference

2. ROLL CALL

Role	Name	Company	Present
President	Charlie Carpenter	VEIC	X
President Elect, CTTC	Greg Deutscher	VHV	X
Vice President, CTTC	N/A	-	
Secretary	Mallory Fisher	VHV	
Treasurer, YEA	Tate Colbert	Cx Associates	X
BOG	Mary Jane Poynter	VEIC	X
BOG	Brent Weigel	Hallam ICS	
BOG	Rob Ward	VHV	X
Government Affairs, BOG	Dick Wilcox	VHV	X
Electronic Communications	Rachael Mascolino	VEIC	
Resource Promotion, BOG	Nick Thiltgen	D&K	X
Student Activities	Dillon Delano	NE Air Systems	
Historian	Michael Cook	ARC	
Membership Promotion, BOG	N/A		

3. APPROVAL OF MINUTES –

- a. April BOG Meeting Minutes APPROVED

4. REPORTS

a. President –

- i. Slate has been APPROVED. All Yes responses, 43 total.
- ii. Need to connect with Chris Phelan about Pres-elect training. Will there be a virtual training? Charlie may have access to presentations on Basecamp from last year.
- iii. Also need to connect with Chris Phelan about 2020 CRC, what is the plan?

b. Treasurer – Balance is \$15,596.09

- i. Need approval to reimburse Tate for IRS Tax Exempt Reinstatement.
 1. Fee is \$275, Tate paid this himself.
- ii. We filed taxes with the incorrect Tax ID number for 3 years. We have used this same TIN for years. We have 15 months to regain our tax-exempt status.
- iii. **Approved to reimburse Tate for fees of \$275.**

c. CTTC – Fund raising, PDH Certificates, and events.

- i. May Meeting was joint with VHES
 1. ASHRAE Guideline 36 and Fanny Allen case study.
 2. 40ish attendees and no fee. PDHs and survey sent, survey soon.
- ii. Future meetings-
 1. Other Chapters have opened meetings to all of Region 1
 - a. NYC on Thursdays, CT Chapter this month.
 2. June: Any trainings we can plan? Greg will ask around.
 3. Golf Event: Rob Ward working with John Grout about status. We have date



reserved of August 5th at Willison Golf Club.

- a. This is largest fundraiser of the year for our chapter.
 - d. **Electronic Communications** – Newsletters, Website, Social Media
 - i. Newsletters containing ASHRAE National updates, meetings from our/other chapters.
 - e. **RP/Sponsorship** –
 - i. Sponsorship: No updates
 - ii. Research Promotion – Goal \$7,000
 - 1. Nick will reach out to companies for donations.
 - 2. Currently \$2,905 – Slightly ahead of last year.
 - 3. Chapter typically sends our RP check in May/June
 - f. **GAC** – Report sent out in Early May
 - g. **Student Activities** – Budget and involvement.
 - i. Emails sent to VT State College School board. No planned close of VTC.
 - ii. Scholarship and awards updates?
 - h. **Historian** – 50th Anniversary Event.
 - i. **Need to schedule another meeting. Likely to be postponed to Spring of 2021.**
 - ii. Will not collect donations/sponsorships yet, had \$6,500 pledged.
Original plan: Sep 3rd 2020 at the Hilton. ASHRAE President Chuck Gullledge would join
 - iii. Committee for 50th Anniversary of chapter is Mike Cook, Tom Zoller, Dick Wilcox, Rob Favali & Tom Dacres Jr.
 - i. **MP** – New members and delinquents
 - i. **Scott is not continuing next year** –
 - 1. Charlie to pick up where he left off. **MJ will support.**
 - j. **YEA** – No Updates
5. **Other Topics** –
- a. Region 1 President-Elect training, for Greg D., has been postponed. Will there be any training?
 - b. There is an MP Centralized Training on two dates. This is for 2020-21 MP Chair.
 - i. Friday June 19th 3PM-5PM
 - ii. Friday June 26th 3PM-5PM

6. **ADJOURNMENT** – 5:17

Minutes Recorded By: Charlie Carpenter

These minutes are the writers understanding of the discussions involved. If there are any exceptions taken, or omissions, please notify the writer immediately.

Acronyms, For Reference

BOG – Board of Governors
CTTC – Chapter Technology Transfer Committee
GAC – Government Affairs Committee
RP – Research Promotion
MP – Membership Promotion
ECC – Electronics Communications Committee
SAC – Student Activities Committee
YEA – Young Engineers in ASHRAE
CRC – Chapters Regional Conference
CIQ – Chapter Information Questionnaire
MBO – Management by Objective
PAOE – Presidential Award of Excellence