

Date: 08/24/2016

Location: Vermont Mechanical, Williston, VT

Called to Order: 3:00 PM

Called to Order By: Blaine Conner

Minutes Recorded By: Charlie Carpenter

ATTENDANCE:

Name	Title	Organization	Present
Blaine Conner	President	VMI	x
Brent Weigel	President-Elect	Hallam	x
Nicholas Thiltgen	Vice President	VEIC	
Charlie Carpenter	Secretary	VEIC	x
Jeremiah Trombly	Treasurer	MAS	x
Nathan Mascolino	BOG Member	VHV Company	x
Rob Ward	BOG Member	VHV Company	x
Mike Cook	BOG Member	ARC Mechanical	x
Shawn Labelle	BOG Member	VHV Company	
Rob Favali	Member	Dubois & King	
Tom Zoller	Member	Trane Inc.	x

OFFICER'S REPORT

1. Presidents Training

- Blaine is planning to attend RP training – Society will cover
- Nate M. motioned to approve expenditures not to exceed \$200/day for Blaine to cover hotel/meal costs. Seconded by Jerimiah T. and passed.

2. Membership Promotion

- Need to fill the MP position. YEA members would be a good fit. Rob F. will ask staff members if any are interested.
- Nate M. motioned to approve expenditures not to exceed \$200/day for the selected MP chair to attend training. Seconded by Jerimiah T. and passed.
- Goal of selecting a co-chair for all committees this year.

3. Chapter Technology Transfer – Brent

- Did the invitation for September tour of UVM STEM building reach all in email list? Some invites did not make it through firewalls or Spam filters.
- Brent will look into ASHRAE alias address for sending future emails.

4. Treasurer's Report – Jerimiah

- Current Status – \$16,766.63 accounts reconciled
 - Tom Zoller and Pete Bailey will audit the books.
 - Tax exempt form needs to be sent into IRS in November.
- Need TD Bank card for Blaine and remove Rob Wards as approval.

5. Website/Communications

- a. Rachael Mascolino is looking to pass off responsibilities. YEA members may be a good fit.
- b. The CVC website was hacked over the summer.
 - i. New communications member will help with using StarChapter to manage website and its security.
 - ii. Specific website requirements from society need to be met.

6. ASHRAE Sponsorships

- a. Nate M. thinks we should sponsor the Biomass event again this year. We can get a display table if there are volunteers to man it.

7. Meeting Dates

- a. Brent W. is interested in more joint meetings with other local organizations.
 - i. Rob W. mentioned a potential joint meeting aboard a cruise boat. There was much interest among the group.
 - ii. Joint meeting with AIA on controls in high performance buildings in the works. PDH credits will be available if approved – can get thru approval thru PIE.
 - iii. VT Green Buildings is a potential partnership.
- b. Contract is ready to sign with the Holiday Inn to continue monthly meetings.
- c. Brent is looking into more tours instead of dinner CVC meetings.
 - i. Alchemist and Switchback were potential locations.
- d. Presenters have been scheduled for Sep, Oct, Nov, & Apr and a Potential Society President visit for January.
 - i. Nate M. thinks BBD conference in Feb competes with CVC meeting. Lunch meeting scheduled currently to avoid conflict.

MOTION TO ADJORN

- a. A motion was made by Blaine C. to adjourn the meeting. It was seconded by Nathan M. and the motion was carried. The meeting adjourned at 4:15 pm
- b. Next meeting will be before Sep 7th UVM tour if necessary.

CC

These minutes are the writers understanding of the discussions involved. If there are any exceptions taken, or omissions, please notify the writer immediately.